



GP Tips 'n' Tricks from Altico



There are dozens of little tips and tricks for using your Microsoft Dynamics GP system that can make your life ever so much easier. We'll be bringing you a new tip every month in the hope that you find them useful.

The resident Altico wizard presents your May 2008 GP tip:

What Happens When the User Date Is Changed

The User Date (the date displayed on the Dynamics GP window) is taken from the workstation date when the application is first started. Users can change that date. The User Date is the default date for most transactions. Changing the User Date makes it easier for a batch of transactions to be entered with a specific date.

For example, if the AP clerk was out sick for a couple of days and has a batch of documents that needs to be entered but dated one or two days ago, the AP clerk could manually change the date during the entry of each document. By changing the User Date, however, the document date will default to the modified User Date.

Just make sure to change it back!

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I'm NOT the resident wizard, but be that as it may, you're welcome to channel your questions through me.

Yours,

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